

## Getting Started with OverDrive Books on Kobo eReaders

Follow the setup instructions included with your Kobo. Confirm that the date, time and time zone are correct, connect to a wireless network and tap on sync (two arrows forming a circle located in upper right corner of screen) to install the latest updates.

### Choose Toronto Public Library

1. On the Home screen, tap on **More** and select **Setting** and select **OverDrive**. If OverDrive is not listed, then the device does not support direct downloads. Refer to the Getting Started with OverDrive Books on Adobe Digital Editions guide.
2. Select **Get Started**, then **Sign into OverDrive** (located below Create account).
3. On the **Find a public library** screen, select any branch of the Toronto Public Library under Suggested Libraries or use the search box to search for Toronto Public Library.
4. On the **Sign in with your library card** page, enter your 14-digit library card number (no spaces). Unless you have changed it, your PIN is last four digits of your phone number. Tap on **Sign In**.

### Find, Borrow and Download ebooks directly to the Kobo eReader

1. From the Home screen, tap on the magnifying glass in the upper right-hand corner to start a search.
2. Select **OverDrive** in the box next to the search box (Kobo Store is the default) to limit your search results to only items in Toronto Public Library's OverDrive collection. Search by title, author or series.
3. In the search results, tap on **Borrow** next to the book title or tap on the ebook cover to open its details page and read a synopsis and reviews. From the details page, tap the **More** icon (three dots in a row) and then on **Borrow**. If all copies of the ebook are in use, then Place a hold will appear instead of borrow. Select **Place a hold** to be added to the waiting list, then **Yes** to confirm.
4. Select **Go to Books** to find the book you have just checked out. It will download automatically.

**Tip:** The built-in keyboard on the Kobo can be difficult to use. Another option is to search, browse, and borrow ebooks on Toronto Public Library's OverDrive website ([toronto.overdrive.com](http://toronto.overdrive.com)) on a computer. Tap the sync button on your Kobo to start the download.

### Placing, Picking up and Downloading Holds

If a hold was placed through your eReader, the notification that the hold is available is sent to the email address used for your Kobo account. If it was placed through TPL's OverDrive

website (toronto.overdrive.com), the notification will be sent to the address listed with that specific hold.

A copy of an item placed on hold will be held for 3 days after it becomes available. During this time, there is the choice to borrow, to cancel or to have the item delivered later. Deliver later creates a suspension of the hold. Your position in the holds list will be maintained.

1. To pick up a hold that has become available, open the Discover page of your eReader. Select the **OverDrive** tab and then tap on **Your Holds**.
2. Click on **Borrow** next to the available title. The ebook will be checked out and start to download.

## Returning eBooks

OverDrive eBooks will automatically expire at the end of the lending period. They can also be returned early. Help to reduce waiting times by returning borrowed items when you are finished.

1. On the My Books page of the eReader, tap the **More** icon (three dots in a row) next to the book to be returned.
2. Select **Return** and then select **Return** again.

Please note: Only titles that appear in the Canada Kobo Store ([www.kobo.com/ca](http://www.kobo.com/ca)) that have the same ISBN as the OverDrive copy will be available to download directly to Kobo eReaders.

For further help using your Kobo eReader, visit [help.kobo.com](http://help.kobo.com).