

Getting Started with OverDrive Read and OverDrive Listen

OverDrive ebooks, audiobooks and magazines can be downloaded directly to Apple and Android mobile devices using the Libby app. Please refer to the [Getting Started with OverDrive's Libby](#) guide.

Finding and borrowing eBooks and Audiobooks

1. Open the Toronto Public Library's OverDrive website: tpl.ca/overdrive
2. Select **Search** to search by title, author or series or on **Collections** to browse. Look for the ebook or audiobook label to select the correct format for the item.



3. If the word Available appears in the banner above the book cover, then a copy of the book is available to borrow. Wait List indicates that other customers have checked out all copies. Place a hold to be added to the waiting list.
4. Click on the **Borrow** button. Enter your library card number and PIN. Click on Sign In.

Finding and borrowing Magazines

Magazines are always available to borrow. No holds required.

1. Search by title or browse by selecting **Magazines** in the menu bar. Scroll down to view carousels of titles by topic. Select **See All** to browse all the magazines available for a topic.
2. Select the cover image or title of a magazine to open the detail page. Select **Borrow** to check out the current issue. Previous issues are available under the **Select Another Issue** button.

Placing and Picking Up Holds

Holds are available for 3 days. During this time, the options are to borrow, to deliver later or to cancel. Deliver later creates a suspension of the hold. Your position in the holds list will be maintained.

If no action is taken during the 3 days, the hold will automatically be suspended for 7 days. The next time a copy of the item is available, the hold will expire after 3 days. The courtesy automatic 7-day suspension occurs only once.

1. Tap on the **Place a Hold** button. Type in your email address and then the next **Place a Hold** button to receive an email notification when a copy of the item is available for you to borrow.
2. To pick up a hold, sign into your account on TPL's OverDrive website and select Holds under My account. Select **Borrow** next to the title.

Read eBooks and Magazines, Listen to Audiobooks

1. Under My Account, Select on **Loans** to go to your Loans page then click on the **Read now in Browser** button (or Listen now for audiobooks). Do not use the Download button.
2. A new tab in your browser will open and the book or magazine will be available to read. For audiobooks, press the Play button to start the audiobook.
3. Click in the centre of the page to access the OverDrive Read controls to change the display or search the book or Magazine. For Magazines, use Zoom to make the text larger.
4. Use the OverDrive Listen controls to change the playback speed, set the sleep timer, view the Table of Contents or place a bookmark.

Renewing eBooks and Audiobooks

The place a renewal request option is available 3 days before the end of the borrowing period.

OverDrive items will automatically expire at the end of the borrowing period. They can also be returned early. Help to reduce waiting times by returning borrowed items when you are finished.

More Help:

For more information on OverDrive Read and OverDrive Listen, visit the [OverDrive Help](http://help.overdrive.com) website at help.overdrive.com.