

**Operating Budget Monitoring Report – December 31,  
2012**

<b>Date:</b>	April 29, 2013
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

**SUMMARY**

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The purpose of this report is to provide the Toronto Public Library Board with a summary of gross and net operating expenditures of the Library for the twelve months ending on December 31, 2012.

As of December 31, 2012, Toronto Public Library (TPL) had a favourable net expenditure variance of \$5.581 million, consisting of a favourable expenditure variance of \$4.211 million and a favourable revenue variance of \$1.370 million. The annual surplus is mainly due to staffing cost savings of \$3.5 million from the March 2012 Toronto Public Library Workers Union Local 4948 CUPE labour disruption and additional savings resulting from the implementation of the 2012 Voluntary Separation Program (VSP).

**FINANCIAL IMPACT**

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Net expenditures for the twelve months ending December 31, 2012 were under-spent by \$5.581 million, mainly due to staffing cost savings of \$3.5 million from the March labour disruption and additional savings resulting from the implementation of the VSP. The operating surplus at the end of the year is returned to the City.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

**ISSUE BACKGROUND**

TPL's 2012 approved operating budget was \$179.706 million gross and \$164.778 million net, which includes in-year Council approved adjustments.

## COMMENTS

As of December 31, 2012, the Library has a favourable net expenditure variance of \$5.581 million consisting of a favourable expenditure variance of \$4.211 million and a favourable revenue variance of \$1.370 million. The 2012 operating surplus includes:

- savings of \$3.5 million due to the labour disruption;
- savings of \$1.5 million associated with the VSP implementation, consisting of:
  - permanent salary savings of \$0.4 million;
  - savings of \$0.4 million due to vacancies caused by staff movement;
  - sick leave under-expenditures of \$0.7 million due to funding provided from the VSP;
- current year savings of \$0.5 million from temporary closure for renovations of the Fairview District Library;
- over-expenditures of \$1.3 million associated with the cost of supplies, equipment and services to support specific programs funded from grants and donations;
- external grants and donations of \$1.4 million above budget, shown under government grants and other revenue, provide funds to cover over-expenditures for the cost of supplies, equipment and services to support specific programs.

Attachment 1 provides 2012 year-to-date budget versus actual variances.

## CONTACT

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## SIGNATURE

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Jane Pyper  
City Librarian

## ATTACHMENTS:

Attachment 1: Operating Budget Monitoring Report for the Year Ending  
December 31, 2012